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**RAJASTHAN HIGH COURT, JODHPUR**

**ORDER**

No.Estt.(RJS)/176/2016

Date : 09.09.2016

Following Trainee Civil Judge and Judicial Magistrates are hereby placed for field Training from 19<sup>th</sup> September, 2016 to 07<sup>th</sup> October, 2016 under the District & Session Judges as under :-

S. NO.	MERIT NO.	NAME OF THE TRAINEE OFFICER Sarva Sh./Smt./Ms.	NAME OF JUDGESHIP (PLACE)
1.	33/2015	AJAY KUMAR SHARMA	DAUSA
2.	106/2015	KUMERDAN	JODHPUR DISTRICT
3.	116/2015	MOHAN LAL	HANUMANGARH
4.	121/2015	MUKUL GAHLOT	BIKANER
5.	129/2015	LILU RAM SIHAG	HANUMANGARH
6.	158/2015	NAGENDRA MEENA	JAIPUR DISTRICT (CHOMU)
7.	187/2015	SEEMA CHAUHAN	JAIPUR DISTRICT

**BY ORDER**

  
**REGISTRAR (ADMN.)**

No.Estt.B2(i)/9/2016/9426

Date : 09.09.2016

Copy forwarded to the following for information and necessary action :-

1. The Secretary to the Law Minister, Government of Rajasthan, Jaipur.
2. The Principal Secretary to the Government, Law Department-Cum-Legal Remembrance, Rajasthan, Jaipur.
3. The Secretary to the Government of Rajasthan, Department of General Administration (Gr.2), Jaipur.
4. The Secretary, Lokayukata, Sachivalaya, Jaipur.
5. The Accountant General, Rajasthan, Jaipur.
6. The Registrar (Vig.)/(Admn.)/(Rules)/(Examination)/(Class.)/O.S.D. (F&I)/O.S.D, Rajasthan High Court, Jodhpur.
7. The Registrar-Cum-Principal Private Secretary to Hon'ble the Chief Justice, Rajasthan High Court, Jodhpur/Jaipur.
8. The Registrar (Admn.), Rajasthan High Court Bench, Jaipur with the request to distribute the copies of this order to all the Hon'ble Judges sitting at Jaipur through P.S., Member Secretary, Rajasthan State Legal Services Authority and all the Judicial Officers posted in the Registry at Jaipur Bench, Jaipur.
9. All Deputy Registrars, Rajasthan High Court, Jodhpur/Bench, Jaipur.

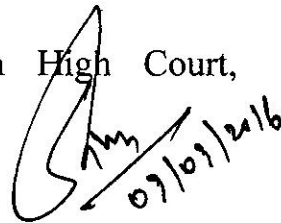
10. The Director, Rajasthan State Judicial Academy, Jodhpur, Near Jt. Director Office, Medical Department, Jhalamand Circle, Old Pali Road, Jodhpur-342013 in reference to his letter No.No.RSJA/RJS-Trng/2016/F-8/1542, dated 08.09.2016 and with the direction to circulate the copy of the order to the Trainee RJS Officers.
11. Concerned District & Sessions Judges alongwith letter and module received from the Director, Rajasthan State Judicial Academy, Jodhpur.
12. Concerned Treasury Officer.
13. P.S. to all Hon'ble Judges sitting at Jodhpur.
14. A.O.J., Classification Section (Website), Rajasthan High Court, Jodhpur/ Bench, Jaipur (with two copies).

Personal File/

Conf./Accounts/General/

Sub. Court/Statistics/

RJS Leave/Jr. Actt./Building Cell.

A handwritten signature in black ink, followed by the date '07/09/2016' written in a similar style.

**REGISTRAR (ADMN.)**

# RAJASTHAN STATE JUDICIAL ACADEMY

Near Jt. Director Office, Medical Department, Jhalamand Circle,  
Old Pali Road, Jodhpur- 342013, Phone : 0291-2720108 (Telefax), 2721787, 2721788  
Email : rsjadir-jod-rj@nic.in Website: rajasthanjudicialacademy.nic.in

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No: RSJA/RJS-Trng/2016/F-8/(54)

08.09.2016

From: Director  
Rajasthan State Judicial Academy  
Jodhpur.

To : District & Sessions Judge  
Bikaner, Dausa, Hanumangarh, Jaipur Metro, Jaipur District,  
Jodhpur District.

**Sub:- RJS Induction Training 2016.**  
**- Final Phase Field Training of the 07 newly appointed Civil Judges.**

Respected Sir,

I am under direction to request you that in order to impart practical training on day to day court working, a broad module has been prepared which is annexed herewith.

As per enclosed list, the trainee RJS officers have been placed in your judgeship for field training for the period from **19th September 2016 to 07th October 2016 (08 to 11.10.2016 being holidays).** During this phase the trainee officers have to be attached with one Presiding Officer in the rank of CJM/ACJM/ACMM/Civil Judge and Judicial Magistrate for the purpose of training and he may be continued on regular basis with that very same Presiding Officer for at least a period of 15 days. However, in case of non availability of sufficient number of Presiding Officers in the judgeship or for some other administrative reasons, two or more trainee officers may for the time being be attached with one Presiding Officer.

It is also requested that for extensive and effective field training to trainee RJS officers and for smooth and effective supervision, one ADJ level officer may be nominated as Judge In-charge training on every six trainee officers, in proportion to the number of the trainee officers placed for field training in your judgeship. Trainee officers will share their experiences of the week with the Judge Incharge and will submit their report to the judge incharge in second half of the Friday of each week. The Judge Incharge will check the report, solve their problems (if any) and will guide them. In the event of Judge Incharge Training being on leave, the District Judge himself will discharge the functions of the Judge Incharge.

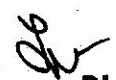
You are further requested to ensure that every trainee officer must undertake all the practical exercises, mentioned in the module. Any other assignment, as may be deemed proper by you for the purpose of their training may also be given under intimation to the Academy.

Furthermore, kindly send performance report of each trainee officer at the time of relieving the officer.

With regards,

Yours sincerely,

**Encl:- As above**

  
(Praveer Bhatnagar)  
Director

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**TRAINING PROGRAM FOR NEWLY APPOINTED CIVIL JUDGES**

**2015-16 ( For 07 Civil Judges)**

**NORMS FOR THE FIELD TRAINING UNDER SUPERVISION AND CONTROL OF  
DISTRICT JUDGES**

: : (From 19.09.2016 to till further orders) : :

1. The trainee officers, to whom extensive training (both at institution and in the field) has been imparted, will be given field attachment to actively assist in discharge of administrative, quasi judicial and judicial functions. The District Judge of the concerned judgship will nominate a Judge In-charge Training, whom the trainee officers will submit a report in second half of the Friday of each week. Trainee officers will share their experiences of the week with Judge in-charge training, who, after checking it, will guide and solve the problems (if any) of trainee officers. In the event of judge in-charge training being on leave, the District Judge concerned him self will discharge the functions (relating to training) of Judge in-charge training.
2. All Trainee Officers are directed to maintain their daily diary and to record therein the details of the various works performed by them on each day. Diary shall be placed before the Officer with whom; she/he is attached, on every following day for his perusal. Each trainee officer shall jot down the unresolved problems (both factual and legal) arising during the course of proceeding and to note down the same in their daily diary to discuss at Academy.
3. During this period, the trainee officers are required to make an in-depth study relating to various legal provisions, their importance during the Court/case hearing in respect of all the topics on which they were imparted field trainings during the First Phase Field Training so that they become more acquainted with the subject-matters and are able to discharge their duties effectively as and when required.
4. Apart from the learnings prescribed for previous Field Trainings, the job chart of trainee officers shall inter-alia include jobs prescribed hereafter. These jobs shall be performed by the trainee officers according to the priority and preferences mentioned herein. The Principal District Judges and the concerned Presiding Officers will ensure that each trainee officer may, apart from experiencing the practical learning of Civil and Criminal work, actively assists in discharge of administrative, quasi judicial and judicial functions :

**A. Judicial and quasi Judicial Functions:**

**Functions to be discharged independently:**

- (i) Dying Declaration.
  - (ii) Recording statement of witness in Civil Matters: The trainee judicial officers may be appointed by the Courts including the courts of District Judges/ Additional District Judges/ Senior Civil Judges as Commissioner for recording statement of witnesses.
  - (iii) Test Identification Parade of Person and Property.
- Jb

To provide assistance to the Presiding Officer with whom trainee is attached:

- (i) Assistance may be taken for preparing remand and bail orders, orders relating to disposal of property and in proceedings u/s 446 Cr.P.C.. Assistance may be further taken in preparing draft order in cases involving petty offences, proceedings u/s 82 and 83 Cr.P.C. so also, proceedings u/s 299 Cr.P.C.
- (ii) Assistance may be taken in preparing draft orders of Interim Maintenance u/s 125 Cr.P.C. or under Domestic Violence Act. In conducting Enquiry u/s 200 and 202 Cr.P.C., passing cognizance orders, passing orders on protest petition/ final reports and on application u/s 267 Cr.P.C.
- (iii) Their assistance may be taken in preparing draft issues, draft charges, draft questions to be put to the accused u/s 313 Cr.P.C..
- (iv) They may hold Legal Literacy Camps under supervision and control of the Secretary/ Full time Secretary.

B. Administrative Functions:

The trainee officers may be independently appointed as officer-in-charge of centralized administrative sections of the District Court/cluster of Courts on rotational basis, so that, each officer may get conversant with the affairs of each and every section and at the same time, the burden of judicial officers posted in various courts may be shared. Care shall be taken in rotating trainee officers in different sections in such a way that each of them gets an opportunity to discharge functions of that section for at least 10 days. In addition, they may be inducted as an additional member in DPC; additional member in screening committee under Rule 53 of RCS Pension Rules, 1996 etc..

As far as possible, the first and last working hour of the day will be utilized for discharging administrative functions and rest of the working hours will be utilized for discharging judicial and quasi judicial functions.

The trainee officers shall perform administrative functions of various centralized sections without hampering the court training/ working, preferably 1 to 2 hours.

To improve managerial skills and administrative capacity, the trainee officers shall be associated in managing various events like Workshops/Seminars, Ceremonial Camps, Legal Aid programmes etc. as and when occasion arises.

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