

## **RAJASTHAN HIGH COURT, JODHPUR**

### **Written Test for direct recruitment to the post of Reference Assistant and Library Restorer, 2024**

#### **Instructions for Candidates:**

1. Candidates are required to download their respective Admission Cards from the link 'Admit Card' provided on [www.hcraj.nic.in](http://www.hcraj.nic.in) by entering their respective User Name, Password and Captcha Code.
2. Candidates shall bring with them the followings:-
  - a. Print out of the Admission Card. It may be noted that the candidate, who does not possess the Admission Card, would not be allowed to appear in the examination;
  - b. One of the original Photo Identity Proof uploaded at the time of filling online application form i.e. Aadhar Card/Driving License/ Voter ID card/ Passport/PAN Card;
  - c. Xerox Copy of the Photo ID Proof;
  - d. A recent coloured photograph of 2.5cm x 2.5cm size and
  - e. Black/Blue ball point pen.
3. **Candidates may also bring 50ml sanitizer bottle and transparent bottle of drinking water.**
4. **Candidates shall reach the examination centre at least 2 hours before the scheduled time of examination i.e. 10:00 am. Candidates shall be allowed to enter in the Examination Centre upto 10:30 A.M. Biometric verification of all the candidates will be done at the examination centre. However, Candidates will be allowed to enter in their respective rooms only 15 minutes before the scheduled time.**
5. Late comers may be allowed to enter in the examination centre up to 11:00 A.M., only at the discretion of Nodal Officer & the Centre Superintendent, on being satisfied with the reason expressed by the candidate for delay. **No candidate will be allowed to enter** into the examination centre, thereafter.
6. **Every Candidate must ensure that he/she sits on the seat specified for him/her by verifying the Roll Number shown on the seat with his/her Admission Card.**
7. 4 types of bell will be rung during the process of examination i.e.
  - A. Distribution Bell** – 5 minutes prior to scheduled time of commencement of the Examination;
  - B. Commencement Bell** – on scheduled time for commencement of the Examination;
  - C. Warning Bell** – 10 minutes prior to scheduled time for conclusion of the Examination and

**D. Conclusion Bell –** on schedule time for conclusion of the Examination.

8. **OMR Answer Sheets shall be distributed among the candidates 5 minutes prior to the scheduled time of commencement of the Examination (when Distribution Bell rings) to enable them to fill up the particulars. The Question Paper Booklets shall be distributed at the scheduled time of commencement of the Examination (when Commencement Bell rings).**
9. **Candidates must check OMR Answer Sheets before writing anything on it and ensure that the OMR Answer Sheet is not misprinted, torn or illegible, likewise, candidate should also check the Question Paper Booklet and ensure that the same is not misprinted, torn or illegible. If any of candidates complains to replace on account of above reasons, the Invigilator shall replace the same.**
10. No candidate shall write his/her name/roll number or makes any sign in any other part of the OMR Answer Sheet except at the specified places.
11. Candidates are required to darken only one circle of OMR Answer Sheet to answer one question adopting the right method to darken the circle i.e. circle should be fully darkened.
12. **Answers to the questions shall not be evaluated in following conditions:**
  - a. If candidates darken more than one circle for a single question.
  - b. If candidates darken circle by wrong method.
  - c. If candidates use whitener or eraser or any other method to erase previously darkened circle.
  - d. If candidates do not darken the circle by using Black/Blue Ball Point Pen.
13. **Before starting the answering of questions, the Candidates must ensure that they have properly filled-in all the required information such as Roll Numbers, series of Question Paper Booklet given to them etc. on the OMR Answer Sheet at the specified space and also has darkened the circles, related thereto.**
14. **Candidates filling incomplete / wrong roll number, filling wrong series of Question Paper Booklet, wrong date of birth, sitting in wrong place may be excluded from the process of evaluation.**
15. The candidate **shall have to sign the certificate of his genuineness** mentioned in the OMR Answer Sheet.
16. The Candidate will be allowed to take his/her Question Paper Booklet & Carbon Copy of OMR Answer Sheet with him/her. The candidate, who wishes to leave the examination hall before the scheduled time, would be allowed to do so only 30 minutes prior to the end of examination, **but will not be allowed to carry the Question Paper Booklet & Carbon Copy of OMR Answer Sheet with him/her.**

- 17. At the conclusion of the examination, the candidates shall not leave their seats unless directed by the Invigilator.**
- 18.** No T.A. & D.A. shall be admissible to the candidates for appearing in the preliminary examination.
- 19. Exchange of anything i.e. any writing materials, stencils etc. is strictly prohibited.**
- 20.** Mobile Phone, Bluetooth, Smart Watch, Calculator, Pager or any kind of Electronic/ Communication Device, Whitener, Ink Pen, Slide Rule, Geometry Box, Wallet, Purse, Bag, arms or any sharp-edged object etc. shall not be allowed within the precincts of the Examination Centre. Candidates shall not bring these articles as no arrangement shall be made of safe keeping the same at Examination Centre. Rajasthan High Court/Centre Superintendent shall not be responsible for any loss/damage to these articles.
- 21.** Any request for changing of Examination Centre shall not be considered under any circumstances.
- 22.** Candidates violating these instructions and instructions mentioned in admit card will be debarred from this examination and/or any other examination to be conducted by Rajasthan High Court in future and may also be subject to penal action.

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