

RAJASTHAN HIGH COURT, JODHPUR

WRITTEN TEST FOR RECRUITMENT TO THE POST OF TRANSLATOR, 2024

INSTRUCTIONS FOR CANDIDATES:

1. Candidates are required to download the Admission Card from the link 'Admit Card' provided on official website of the Court i.e. www.hcraj.nic.in by entering their respective User Name, Password and Captcha Code.
2. Candidates shall bring with them the followings: -
 - a. Print out of the Admission Card. It may be noted that the candidate, who does not possess the Admission Card, would not be allowed to appear in the examination;
 - b. One of the original Photo Identity Proof i.e. Adhar Card/Driving License/ Voter ID card/ Passport/PAN Card, as uploaded at the time of filling online application form;
(Candidates for departmental recruitment must bring Identity Card issued by Rajasthan High Court)
 - c. Xerox Copy of the Photo ID Proof;
 - d. A recent coloured photograph of 2.5cm x 2.5cm size, as uploaded at the time of filling online application form; and
 - e. Black/Blue Ball pen.
3. **Candidates may also bring transparent bottle of drinking water.**
4. **Candidates shall reach the examination centre at least 45 minutes before the scheduled time of examination, as they may be allowed to enter into the examination premises 45 Minutes before the scheduled time, but will be allowed to enter in their respective rooms only before 15 minutes.**
5. **The Specially Abled candidates, who applied to avail the facility of Scribe, shall have to reach examination centre 60 minutes before the scheduled time of examination. The candidates are directed to carry Disability Certificate in original and the original certificate issued by Chief Medical Officer/Civil Surgeon/Medical Superintendent except in case of other than disabilities of Blindness, Locomotor Disability (Both Arm affected-BA) & Cerebral Palsy.**
6. Late comers may be allowed to enter up to 15 minutes after commencement of examination, solely at the discretion of Nodal Officer & the Centre Superintendent, on being satisfied with the reason expressed by the candidate for delay. **No candidate will be allowed to enter into the examination centre beyond 15 minutes after the commencement of the examination.**

7. Every Candidate must ensure that he/she sits on the seat specified for him/her by verifying the Roll Number shown on the seat with his/her Admission Card.
8. Five (5) types of bells will be rung during the process of examination papers i.e.
 - A. Distribution Bell – 5 minutes prior to scheduled time of commencement of the paper;
 - B. Commencement Bell – on scheduled time for commencement of the paper;
 - C. Informative Bell – at an interval of every one hour during the paper;
 - D. Warning Bell – 10 minutes prior to scheduled time for conclusion of the paper and
 - E. Conclusion Bell – on schedule time for conclusion of the paper.
9. Question Paper cum Answer Booklet will be distributed 5 minutes before the scheduled time i.e. on first bell.
10. **Candidates shall, first of all, check their respective Question Paper cum Answer Booklet (QPAB) and ensure that all pages of QPAB are in order, legible, not torn and not misprinted. If any of the above defects is found, he/she shall immediately report to the Invigilator and get it replaced. Thereafter, they shall write the information as required on the cover page (flap) of the QPAB. No candidate shall read or attempt any question until the Commencement Bell (second bell) rings. No request for change/replacement of QPAB will be entertained, if the candidate has written anything on the QPAB.**
11. No candidate shall write his/her name/roll number or makes any sign in any other part of the Question Paper cum Answer Booklet (QPAB) except at the specified places.
12. The Candidates must ensure that they have properly filled-in all the required information such as Roll Numbers etc. on the Question Paper cum Answer Booklet in the relevant and specified space. Candidates filling incomplete/wrong roll number, sitting at wrong place may be excluded from the process of evaluation.
13. **Write all the answers in the same colour of ink.** The answers shall be written in blue or black shade (ink) only.
14. Candidates shall write answers in legible handwriting. No marks will be assigned to answer, which cannot be assessed by the examiners owing to illegible handwriting. **No supplementary Answer sheet shall be issued to any candidate.**
15. Do not tear or temper the Question Paper cum Answer Booklet, in any manner.

16. **Exchange of anything i.e. any writing materials, stencils etc. will be strictly prohibited.**
17. At the Conclusion Bell, candidates must stop writing and be ready to handover the Question Paper cum Answer Booklet to the Invigilator.
18. Before handing over the Question Paper cum Answer Booklet, make sure that the Roll Number and other particulars on the cover page are correctly filled-in.
19. **At the conclusion of the examination, the candidates shall not leave their seats unless directed by the Invigilator. Candidates shall be allowed to leave one by one to maintain social distancing.**
20. No T.A. & D.A. shall be admissible to the candidates for appearing in the examination.
21. Mobile Phone, Bluetooth, Smart Watch, Calculator, Pager or any kind of Electronic/Communication Device, Whitener, Slide Rule, Geometry Box, Wallet, Purse, Bag, arms or any sharp-edged object etc. shall not be allowed within the precincts of the Examination Centre. Candidates shall not bring these articles as there is no arrangement of safe keeping. Rajasthan High Court/Centre Superintendent shall not be responsible for any loss/damage to these articles.
22. **Dress Code:**
 - a. **Male Candidates shall wear shirt, trouser, sleeper and if needed, sweater.**
 - b. **Female candidates shall wear salwar suit / saree, top / blouse, sleeper, rubber band in hair and if needed, sweater/cardigan.**
 - c. **Candidate shall not wear shoes, sandals, socks, goggles, belt, hair pin, ganda / tabeez, scarf, hat / cap, stall, shawl, coat, tie, jacket, blazer, muffler etc. They shall not carry any purse / hand bag with them.**
 - d. **Candidates are not allowed to wear big size button, any type of broch, badge, flower.**
 - e. **In case of any dispute regarding dress code, decision of Nodal Officer of the examination centre shall be final.**
23. Any request for changing of Examination date shall not be considered under any circumstances.
24. The Candidate, who disobeys the instructions issued by the Nodal Officer or who is guilty of rude or disobedient behavior, is liable to be instantly expelled from the examination room/hall.
25. Candidates violating these instructions and instructions on admit card will be debarred from this examination and/or any other examination to be conducted by Rajasthan High Court in future and may also be subjected to penal action.